

APPENDIX 1- SCHOOL ORGANISATION GUIDANCE FOR DECISION-MAKERS

Factors that were considered in the decision taken to expand Mead Primary School from 3 FE to 4FE

Relevant Factor Considered	Outcome
<p>Consideration of consultation and representation period</p>	<p>An initial consultation was carried out from 19/06/2017 -21/07/2017. The responses received during this initial consultation period were considered before a decision was made to publish a statutory notice regarding the proposal for this school. The statutory notice was published 22/09/2017 and launched the four week representation period which ended on 20/10/2017.</p> <p>3 comments / objections were received during the representation period. Responses to these have been addressed in the formal consultation report.</p> <p>All stakeholders have had a fair opportunity to express their views. The process of consultation has been conducted satisfactorily and all the statutory requirements have been adhered to.</p>
<p>Education standards and diversity of provision</p>	<p>Mead Primary is a good and popular school. The recent Ofsted noted that the early years provision at the school is good, acknowledging that while many children start school with skills and knowledge below what is typical for their age; they make good progress. An expansion of the nursery provision at this school would create an opportunity for more children to benefit from the consistent good quality of teaching already existing in the early years provision at this school.</p> <p>It also noted that the proportion of children reaching a good level of development has increased every year and children are well prepared and confident to start in Year 1 and the most able pupils make good progress throughout the years and across the range of subjects. Disadvantaged pupils and those who have special educational needs or disabilities make good progress from their starting points and are well supported.</p> <p>The increase in places at the school including the changes being made to the additional resource provision (ARP) reserved for pupils with autistic spectrum disorder</p>

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	<p>and/or communication and complex needs will allow more local families to access the diversity in provision and already good standard of education being delivered.</p> <p>The expansion will also provide an opportunity for the school to recruit a broader level of expertise and specialisms within its staff, which will in turn enhance the teaching & learning, enabling children to continue to make excellent progress.</p>
<p>Demand</p>	<p>The objective of the proposal is to provide much needed additional school places in the Harold Hill planning area by enlarging the premises of Mead Primary School in response to an increasing demand for school places.</p> <p>The birth rate in the Harold Hill area has increased by 39% between years 2010/11 and 2015/16. It is one of the planning areas that is experiencing rapid growth in pupil numbers and long term pressure of demand on school places due to in year mobility and new housing growth. The area is currently showing a deficit of funded 2, 3 & 4 year old early years places with the projected increase of 0-4 year olds over the next five years.</p> <p>In addition, the growth in children with complex Communication and Interaction and SEMH needs in Havering over the next five years is projected to increase by 20%. Therefore the re-designation of the current ARP and increase in places will help meet the demand for places from pupils with Autistic Spectrum Disorder and/or Communication & Complex Needs.</p> <p>The decision to permanently expand the school will provide an additional 30 places each year, starting in reception. This will help ensure that there are sufficient places to address demand and reduce the pressure experienced by other schools in this planning area.</p>
<p>School size</p>	<p>The nursery expansion will provide an additional 22FTE places for 3 and 4 year olds</p>

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	<p>and 8 FTE places for 2 year olds, the ARP will be changed from 10 places for pupils with Speech, Language and Communication needs (SLCN) to 12 places for pupils with Autistic Spectrum Disorder and/or Communication & Complex Needs and the mainstream provision will increase from 90 places to 120 places per year group. This will enable the school to offer more school places to families from the local and surrounding areas, providing a better opportunity of choice in an environment where teaching and learning has been judged to be good.</p> <p>The school will comply with the statutory requirements relating to the education of children of compulsory school age and infant class sizes.</p>
<p>Proposed admission arrangements</p>	<p>The admission arrangements of the school are compliant with the School Admissions Code and are not due to change should the expansion be approved.</p> <p>The school holds the delegated responsibility of administering the policy, in relation to admission arrangements to the nursery</p> <p>Admission into the additional resource provision (ARP) will be formally agreed through the LBH's education, health Care Panel and will be for pupils with autism and complex needs. These pupils will usually have Statements of SEN or Education, Health and Care Plans (EHCP), which identify autism and communication/complex needs as their primary need and their educational needs would have been identified through rigorous and thorough assessments by a multi-disciplinary and multi-agency team which includes psychologists, educational and medical practitioners</p>
<p>National Curriculum</p>	<p>Mead Primary School is a community school and delivers the National curriculum.</p> <p>The nursery provision as part of the school will deliver the learning and development requirements as outlined in the Early Years (under 5's) Foundation Stage framework to ensure that children learn, develop well and have the knowledge & skills they need for future progress through school and life.</p> <p>Depending on the outcomes set out in the Education, Health and Care Plan (EHCP) of</p>

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	<p>pupils in the ARP, progress in meeting their learning objectives will be the subject of on-going continuous assessment carried out by ARP staff. There will also be formal reviews of progress for children with Statements of SEN, with an annual report produced through the Annual Review process. Annual Reviews of Statements or EHCPs will be attended by ARP staff, parents and the relevant professionals in line with the requirements of the SEN Code of Practice.</p>
<p>Equal opportunity issues</p>	<p>The school is co-educational therefore the gender of pupils is not considered to be a factor in determining the proposals. National legislation determines that schools cannot discriminate on race in relation to admissions policies. School refurbishments and building expansions are undertaken with full accessibility compliance.</p> <p>The re-designation of the current ARP and increase in places will help meet the demand for places from pupils with Autistic Spectrum Disorder and/or Communication & Complex Needs, therefore helping to better meet the needs of pupils who have SEND.</p> <p>Therefore there are no sex, race or disability discrimination issues anticipated from the changes being proposed.</p>
<p>Community cohesion</p>	<p>Views and comments received from stakeholders and individuals in the community were fully considered and addressed during the consultation period. 39% of the total responses received, gave their support for the expansion of the school as it will provide additional places in a good local school for families</p> <p>Access to extended services or provision being offered to pupils or the local community will not be affected by this expansion proposal. The expansion means that the school will be better able to meet the needs of its growing community.</p> <p>If the proposed expansion is approved, staff and Governors are committed in ensuring that the ethos of the schools doesn't change and the schools' friendly approach</p>

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	continues.
<p>Travel and accessibility</p>	<p>This proposal will not extend journey times, increase transport costs, or result in too many children being prevented from travelling sustainably due to unsuitable walking or cycling routes as the expansion will be carried out on the school's existing site.</p> <p>In addition, the expansion is being proposed as there is a projected increase in demand for additional school places from within the local area where the schools are located- the expansion will enable the school to meet the demand for school places from the local community. All school users will be encouraged to access the schools via sustainable modes of transport.</p> <p>The ARP will be a self-contained unit which will be sufficiently spacious; to provide for the needs of up to 12 pupils with supported spaces made available for some timetabled activities and any other requirements.</p> <p>The expansion will be undertaken with full accessibility compliance.</p>
<p>Funding</p>	<p>The local authority has allocated a budget of £3.625million for this expansion project agreed as part of the London Borough of Havering 2017/18 capital programme. This includes the costs for the 1FE expansion, the newly redesignated ARP and nursery expansion.</p>
<p>School premises and playing fields</p>	<p>The expansion will ensure that outdoor play space adheres to standards for school premises as per the current area guidelines and the nursery organised to meet the standards for early years settings as set out in the statutory guidelines for early years foundation stage framework from the Department for Education.</p>

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The Decision

The proposal to permanently expand Mead Primary School from 3FE to 4 FE and change the existing ARP from 10 places for pupils with Speech, Language and Communication needs (SLCN) to 12 places for pupils with Autistic Spectrum Disorder and/or Communication & Complex Needs is hereby;

Approved without modification

Approved with Modification

Rejected

Reason for decision

- The capacity of Mead Primary School will be expanded to enable the PAN to increase from 90 to 120 from September 2019, with a modification to the implementation date to September 2019. The modification to the implementation date is necessary as the project has been subject to delays regarding the planning and e-procurement process.
- The newly redesignated ARP will be built to cater for and meet the needs of up to 12 pupils with Autistic Spectrum Disorder and/or Communication & Complex Needs with a modification to the implementation date to September 2018. The modification to the implementation date is necessary as the project has been subject to delays regarding the planning and e-procurement process.

Details of decision maker

Signed: 

Name: Councillor Robert Benham

Title: Cabinet Member for Children & Learning

Date: *6/12/2017*